

GTVFD Board Meeting
May 17, 2013

Call to Order – Dan Fitzgerald

Secretary's Report – John Silliman.

Present: Dan Baumann, Don Kufahl, John Silliman, Mike Prom, Dan Fitzgerald, Andy McDonnell, Laura Popkes.

Guests: Michael Valentini, Jayne Johnson.

Absent: Paul Dahl and Barb Bottger.

There was a motion to accept January 31st, 2013 Secretary's report by Mike Prom. The motion was seconded by Don Kufahl. Motion approved unanimously.

GTVFD Scholarship – Dan Baumann

There was a scholarship application from Ben Seaton. All requirements for the application were met, and Dan Baumann made a motion to provide the grant of \$500, which is payable next year. The motion was seconded by Mike Prom. Motion approved unanimously.

Fire Hall Expansion – Michael Valentini

Hall 1: The electrician finished work yesterday with the exception of the light motion sensor in the mechanical room. Wiring is complete for the cold storage building. Phone lines and cell are working in the Community Center and the Garage. Thoreson will be back to re-do some landscaping. Morton is coming back to put a window in the communication room and "eye brows" over the doors when they do the work on Hall 3. The carpet will not be replaced. Jayne Johnson is authorized to spend up to \$200 on supplies for the Community Center; Don Kufahl will get more tri-fold towels and toilet paper.

We need signage to have the road become "one-way". The current thinking is to enter on the west end and exit on the east end.

Michael Valentini's company ended up doing some of the finishing work on Hall 1. Mike Prom had oversight on these activities. The total amount for the company was \$20,000 in materials and \$10,000 in labor. Motion to approve expenditures to the Valentini Company was made by Laura Popkes, seconded by John Silliman. Motion approved unanimously. If there is a future charge by the Valentini Company for over \$15,000 in labor, the Board should re-visit this.

Hall 3: Michael Valentini distributed the Hall 3 footprint showing elevations. The first step is to get concrete specs and get the concrete work done. Plumbing and some electrical work needs to be in first, and we will need to find a new electrician. Morton is scheduled for the first week in July; Thoreson will be doing the septic system. An egress road and parking spaces have been identified.

The initial projected budget for the Hall 3 building was \$105,000, but is now \$142,000 with the added vestibule in front of the main doors. The estimate for the entire project is now \$350,600. Mostly the same contractors that worked on Hall 1 will be used. Dan Fitzgerald will look into FEMA grants for ventilation. If all goes well, the slab and structure should be up by the end of July, with a functional Fire Hall complete by the end of November.

Grand Opening for Hall 1: Projected to be Saturday, June 6th [note rescheduled to Wednesday, June 12th]. John Schloot will barbecue; Proms will provide food. Need signage or a pamphlet with donors.

Time will be an Open House from 3-7, with presentation at 5. We will possibly get Trails End Band, and will need a donation box for food and a sign for a fund raiser for Hall 3. Laura Popkes would like to have the Stroke Fact Sheet and Wallet Cards available at the Open House.

Laura Popkes asked to recognize Michael Valentini's award at the Cook County EMS Conference in the minutes and on the website.

Cash Flow Report – Mike Prom

There was an error in the previous cash flow report Mike had distributed because some of our donations are spread out over several years. The cash position for 2013 is projected to be \$-4900, but will be \$252,000 by 2015. So while the Fire Dept is in good shape financially, the timing of cash flows will be critical this year. Because of the cash flow situation, it was determined that it would not be responsible to make another financial commitment before Hall 3 is complete, so the decision was made to put off getting a new fire truck until 2014. Overall, we are bringing in \$1 million for the Expansion Project, with a total expense of approximately \$800,000. There was a motion by Mike Prom to hire Jim Boyd and Jenny St. John as grant writers for a FEMA grant for the new truck. The motion was seconded by Dan Baumann. Motion approved unanimously.

Community Center Issues.

Storage. There have been two requests for storage of items at the Community Center. Susan Scherer purchased a used piano for the Chik Wauk concert to be held there and would like it left at Hall 1. There was also a request to leave a ping pong table at the Community Center. There was a motion from Mike Prom that there is a Community Center Policy that nothing can be stored in the Community Center. Anything used there must be removed when the event is complete. The motion was seconded by Jim Morrison. Motion approved unanimously. The piano may be stored in the Hall 1 garage for the summer but then must be removed.

Beer/Wine policy. We should be able to draft a policy to allow beer and wine use at the Community Center that acceptably mitigates our risk. The Fire Dept. will not provide alcohol, and an individual host that provides it must assume liability. Dan Fitzgerald and Mike Prom will develop a draft policy and run it by our insurance company. We will try to have a policy in place by the time of our Grand Opening on June 12th.

Mike Prom moved for adjournment. Jim Morrison seconded. Motion approved unanimously. Meeting adjourned at 3:00.