

## Gunflint Trail Volunteer Fire Department Board Meeting Minutes

**Date: June 9, 2026**

**Board Members Present:** Dan Baumann, Jim Morrison, Barb Tuttle, Matt Schuerger, Katie Kelley, Todd Hay

1) **Call to Order.** President Baumann called the meeting to order at 5:30 pm. Attendance was in person at the Seagull Community Center. The meeting agenda was reviewed.

2) **Presidents Report** – Dan

Over the past seventeen years the fire department has awarded thirteen scholarships. This year, a \$500 scholarship was awarded to Cole Martinson.

3) **Financials and Administration:**

a. **Treasurers Report** – Barb

The year-to-date financials for the fire department were presented and discussed including revenues, expenses, and current assets.

Revenues year to date are \$130,023 including Donations (which are up \$13k compared to the same period last year), the Cook County Real Estate Levy, the MN Rural Uncompensated Ambulance Care Pool (one time funds directed by the legislature), Ambulance Payments, Training Reimbursements, and Interest and Dividends. Operating expenses year to date are \$100,934 (includes \$10.1k in debt payment) and Capital expenses year to date are \$125,381 (new radios and a trailer)

Overall, the fire department finances are in good shape.

**Action:** *Accept the Treasurer's report.*

Motion by Katie, seconded by Matt. Motion was adopted

**b. Charitable Annual Report – Barb**

The Charitable Annual Report and attached Form 990s for the Gunflint Trail Fire Department (C3) and the Gunflint Trail Volunteer Fire Department (C4) were presented and discussed.

**Action:** *The Board of Directors authorizes the following officers, Barb Tuttle and Matt Schuerger, to act on behalf of the organization and to execute, sign, and deliver the annual Charitable Annual Report to the MN Attorney General's Office for the GTFD C3 and the GTVFD C4.*

Motion by Jim, seconded by Todd. Motion was adopted.

**c. Updated Web Site - Barb**

The updated website was discussed with appreciation and thanks for the terrific improvements.

**d. Financial Policy – Jim, Barb, Matt**

The draft financial policy was briefly discussed. Jim/Barb/Matt will continue to develop the draft including incorporation of additional related information relevant to the annual budget submission to Cook County (which is due mid-August). The Board intends to review and adopt the draft financial policy with any updates at a future Board meeting.

**4) Fund Raising and Lake Associations – Jim**

The importance of and current status of community and lake associations fund raising activities in support of the fire department was reviewed and discussed.

**5) Other Business**

**a. AED Replacement**

The fire departments AEDs are aging out and replacement batteries are no longer available.

An Arrowhead grant was submitted for three new AED trainers and ten new AEDs.

A quote was received for ten new AEDs at \$1715 each and two new trainer AEDs for \$542 each. The quote includes an additional free trainer AED. The old AEDs have trade-in value of \$500 each. The fire department plans to donate two of the old AEDs to Cook County Search and Rescue.

**Action:** *Approve the purchase of ten new AEDs and two new Trainer AEDs.*  
Motion by Todd, seconded by Matt. The motion was approved.

**b. Recognition of Ten-Year Members**

A proposal to recognize ten-year members of the fire department was reviewed and discussed. The Board fully supports recognition but raised concerns about the cost of the initial proposal. Katie and Ruth will develop new options and present them at a future Board meeting.

6) **Adjourned** at 6:35 pm.

**The next Board meeting will be 5:30 pm on August 25<sup>th</sup> at Hall 1.**